

LOCATION CHECKLIST

It is a good idea to look at as many premises as you can and compare them fully. The following table lists a series of questions you need to ask about each prospective premise to compare them.

Considerations	Location 1	Location 2	Location 3	Location 4
Cost				
Traffic flow				
Any specific / differences in terms of lease				
Can these premises accommodate the future expansion of your business?				
Is this site convenient for customers?				
Is this site convenient for other associates?				
Can you operate your business here in accordance with the local council's regulations?				
What competitors will you have in this area?				
What other businesses are you able to collaborate with in this area?				
How does this location affect your trading hours?				
Can your waste disposal requirements be met?				
Can all customer and employees' health and safety requirements be met from this location?				
Does this location meet your fire precaution requirements?				
Can your storage / disposal of flammable / dangerous goods needs be met?				

If lifts and cranes are required, can their requirements be met?				
What parking is available? Is this sufficient?				
How much noise and pollution are in this area?				
Will this affect your business operations?				
Will you have sufficient power, sewerage, water, telephone lines, cables, etc?				
Talk to other businesses in this vicinity. What is their business like?				
What is the general appeal of the area?				
What is the general condition of the premises?				
What is the property owner's reputation?				
Will the property owner allow any changes you may require?				
How will this affect your insurances?				
Other considerations				